



DENTAL SPECIALTY ASSESSMENT & TRAINING PROGRAM

The Dental Specialty Assessment and Training Program (DSATP) is a special university program with a maximum of three months for the initial assessment followed by the training program ending no more than 12 months from the start date. The length of the program will be individualized and decided by the Discipline and the needs of the candidate. This program is intended for graduates of non-accredited dental specialty programs, i.e. educational programs that have not been accredited by the Commission on Dental Accreditation of Canada (CDAC) or the American Dental Association Commission on Dental Accreditation (CODA).

The program is designed to clinically assess applicants to determine whether they have the knowledge, skill and judgement equivalent to the standards set to graduate a student from a CDAC or CODA accredited dental specialty program. Upon successful completion of the Dental Specialty Assessment and Training Program, the student would be eligible to apply to write the National Dental Specialty Examination (NDSE) administered by the Royal College of Dentists of Canada. Upon successful completion of this examination, the candidate would be eligible for licensure by one of the Dental Regulatory Authorities.

ACADEMIC REQUIREMENTS

In order to be eligible to apply to the DSATP, applicants must be graduates of a specialty dental program not recognized by CDAC or CODA. A notarized copy of dental school marks, a notarized copy of the dental diploma, a notarized copy of the specialty diploma or degree and a notarized copy of dental specialty marks must be submitted with the application. Documents that are not in English must be accompanied by a notarized English translation. Applicants must also have completed the Dental Specialty Core Knowledge Examination.

CITIZENSHIP AND RESIDENCE

Applicants must be Canadian Citizens or Permanent Residents of Canada on or before the deadline date for applications (March 30). A photocopy of proof of Canadian Citizenship or Permanent Resident Status must be submitted with your application.

DENTAL SPECIALTY CORE KNOWLEDGE EXAMINATION

Applicants are required to take the Dental Specialty Core Knowledge Examination administered by the Association of Canadian Faculties of Dentistry (ACFD) prior to the March 31 application deadline, and to arrange for their results to be forwarded directly to the Admissions Office. Tests taken more than two years prior to the application deadline will not be considered. The valid tests date for summer 2012 entry are: November 2010 and November 2011.

An ACFD Dental Specialty Core Knowledge Examination information and registration package may be obtained from The Association of Canadian Faculties of Dentistry, 100 Bronson Avenue, Suite 204, Ottawa, ON, Canada K1R 6G8. Telephone: (613) 237-6505; Email: director@acfd.ca; Website: www.acfd.ca.

ENGLISH FACILITY REQUIREMENTS

All applicants must be proficient in both written and spoken English. Applicants whose first language (i.e. the language learned at home as a child) is not English are required to achieve an appropriate standard in a recognized test of English facility. Note: We will not exempt from English facility testing any applicant who studied in English in a country where the primary language is not English.

However, we will exempt from English facility testing any applicant and who has completed four years or more of full-time academic study in an English language school system located in a country where English is the primary language, or who has successfully completed, with grades of "C" or higher, at least four full

degree courses, including at least one full course in English, Social Sciences or Humanities taught in English, in a recognized English-medium university located in a country where English is the primary language. We will also exempt applicants from English facility testing who are bilingual francophones and who have satisfactorily completed at least four years of full-time academic study in the Canadian school system.

Acceptable proof of English facility must be submitted by the application deadline (March 31). If acceptable proof of English facility is not received by the application deadline, your application will be cancelled. Tests taken more than two years prior to the application deadline will not be considered. Official test scores must be sent by the testing agency directly to the Admissions Office, Faculty of Dentistry, University of Toronto. The following tests are recognized:

Test of English as a Foreign Language (TOEFL)

Those who present the paper-based TOEFL must ensure that the Test of Written English (TWE) is also available on their test date.

Minimum Requirement

TOEFL PBT - total score 600 + 5.0 on TWE

TOEFL IBT - total score 100 + 22 on Writing

Note: The TOEFL Institution Code is 0982. You must list this code correctly, or we will not receive your results. TOEFL Bulletins may be obtained from American embassies and consulates or by contacting TOEFL Services, P.O. Box 6151, Princeton, NJ 08541, USA. Telephone: (609) 771-7100; Email: toefl@ets.org; Web site: www.toefl.org. You may also pick up a TOEFL CBT Bulletin at Admissions and Awards, University of Toronto, 172 St. George Street, Toronto, ON M5R 0A3. Telephone: (416) 978-2190; Website: www.adm.utoronto.ca.

International English Language Testing System (IELTS) Academic Module

The minimum requirement is an overall band of 6.5, with no band below 6.0. For information about this test, worldwide test centres and registration procedures, you may contact The IELTS Office at www.ielts.org. You may also contact the IELTS Ontario Test Centre at IELTS Administrator, 299 Doon Valley Drive, Kitchener, ON N2G 4M4. Telephone: (519) 748-3516; Email: ielts@conestogac.on.ca; Website: www.conestogac.on.ca/ielts.

Michigan English Language Assessment Battery (MELAB)

The minimum requirement is an overall score of 85, with no part below 80. Information Bulletins and Registration Forms may be obtained from MELAB Office, University of Michigan, 500 E Washington Street, Ann Arbor, MI 48104-2028, USA. Telephone: (734) 615-5605; Email: melabelium@umich.edu; Website: www.lsa.umich.edu/eli/testing/melab or the University of Toronto MELAB website: www.library.utoronto.ca/melab. Applicants in the Toronto area may register in-person at the Toronto MELAB test Centre, Room 139, New College, University of Toronto, 45 Willcocks Street, Toronto, ON M5S 1C7. Telephone: (416) 946-3942; E-Mail: melab.newcollege@utoronto.ca. You may also pick up a MELAB Bulletin at Admissions and Awards (address above).

The Certificate of Proficiency in English (COPE)

The minimum requirement is an overall score of 86, with 32 in Writing and 22 in each of Reading and Listening. The Cope Test is currently available in Toronto only. COPE Information Bulletins with registration forms and sample questions may be picked up at Admissions and Awards (address above), or you may contact COPE Testing Ltd., 7B Pleasant Blvd., Box 1164, Toronto, ON M4T 1K2 (note: this is a mailing address only). Telephone: (416) 962-2673; Email: info@copetest.com. Complete information, including a downloadable registration form, is available at website: www.copetest.com.

TRANSFER WITHIN CANADA

Requests for transfer from other Dental Specialty Assessment and Training programs will not be accepted.

PROCEDURES FOR APPLICATION

University policies on access to student records and personal privacy allow us to communicate only with the applicant unless we have written permission to discuss the application with someone else. Applications must be downloaded from the Faculty of Dentistry website at: <http://www.utoronto.ca/dentistry/admissions>.

Applicants who are submitting documents in a name other than that shown on the application must submit proof of name change with the application. A notarized copy of one of the following is acceptable: marriage certificate or Change-of-Name Order issued by an Ontario Court Judge, or by another court of competent jurisdiction.

Documents will not be returned to applicants. Therefore, do not send originals.

March 30th, each year: APPLICATION DEADLINE. Application forms and all supporting documents must be received in the Admissions Office by March 30th each year, at 5:00 p.m., which is the application deadline. The following documents must accompany your completed application form:

- Non-refundable application service fee of \$250 CAD (certified cheque or money order payable to the University of Toronto). We do not accept personal cheques or credit card payments.
- Proof of Canadian Citizenship or Permanent Resident status (photocopy only).
- Notarized copy of your dental school marks accompanied by a notarized English translation, if applicable.
- Notarized copy of your dental school diploma accompanied by a notarized English translation, if applicable.
- Notarized copy of your dental specialty marks accompanied by a notarized English translation, if applicable.
- Notarized copy of your dental specialty diploma accompanied by a notarized English translation, if applicable.
- ACFD Dental Specialty Core Knowledge Examination results (photocopy only).
- Detailed Curriculum Vitae/Resume.
- One page statement of interest, including current activities and when you last practiced your specialty.
- Letters of recommendation. A minimum of two are required.
- Notarized proof of name change, if applicable.

In addition, applicants must arrange for the following documents to be submitted directly to the Admissions Office from the issuing institution:

- Proof of English facility, if applicable. (See section on "English Facility Requirements").

Applications must be filled online or printed clearly in ink. If your application is not completed legibly, has missing information or does not include the application service fee, it will be returned to you for completion. The normal application deadline will still apply. Please sign and date your application. The discovery that any information or documentation submitted in support of an application is false or misleading or that any material information has been concealed or withheld will invalidate the application and will result in its immediate rejection, or in the immediate revocation and cancellation of admission and/or registration if the applicant has been admitted.

SELECTION OF APPLICANTS

Applications will be reviewed after the application deadline. Applicants who are considered to have potential based on their application documents will be invited to the Faculty of Dentistry for an interview. Those applicants who are accepted into the Dental Specialty Assessment & Training Program will be notified by the Faculty of Dentistry Admissions Office. ***The decision of the Faculty of Dentistry concerning admission into the Dental Specialty Assessment & Training Program is final. No appeal mechanism exists.***

ADMISSION DEPOSIT

A \$2000 (CAD) non-refundable deposit will be required from each applicant granted admission. It will be applied to the fees providing s/he registers.

APPLICANTS WITH A COMMUNICABLE DISEASE

All Faculty of Dentistry students are expected to be in a state of health such that they may participate in the academic program, including patient care, without posing a risk to themselves or to others. Students with a communicable disease may pursue their studies only as long as their continued involvement does not pose a health or safety hazard to themselves or others. Such a health or safety hazard, if protracted, may preclude them from participation in

clinical work essential to the satisfactory completion of their program of study. The health status of all students shall remain confidential. Registration status for HBV Carriers remains **CONDITIONAL** until the Expert Panel on Infectious Diseases reviews their case.

REGULATIONS GOVERNING THE DENTAL SPECIALTY ASSESSMENT & TRAINING PROGRAM

FIRST AID AND CPR

Students registering in 1st year are required to obtain certification of satisfactory completion of (a) a Canadian Red Cross Society or St. John's Ambulance course in First Aid (or its equivalent) and (b) a CPR Basic Rescuer course before they may register into the International Dentist Advanced Placement Program. All students must present certificates verifying completion of such courses to the Student Services Office by the day of registration into the 1st year of the International Dentist Advanced Placement Program.

PROGRAMS OFFERING TRAINING

The Faculty of Dentistry offers the following programs for DSATP assessment and training but it is important to note that spaces are limited by physical facilities:

- Dental Anaesthesia
- Dental Public Health
- Endodontics
- Oral Pathology & Oral Medicine
- Oral Pathology
- Oral Medicine
- Oral Radiology
- Orthodontics
- Oral & Maxillofacial Surgery & Anaesthesia
- Paediatric Dentistry
- Periodontology (currently not being offered)
- Prosthodontics

COMPLETION OF PROGRAM

It should be noted that the certificate of completion for clinical competency for the DSATP does not in itself confer the right of certification as a specialist. In Ontario this is the prerogative of the Royal College of Dental Surgeons of Ontario, to which all questions regarding licensure/registration should be addressed.

CLINICS ASSOCIATED WITH THE FACULTY

Due to liability issues, students working in a Faculty clinic must be supervised by a Faculty member at all times when they are treating patients and all work must be done within normal clinic hours. Students who disregard this regulation will be subject to suspension from the clinics.

ATTENDANCE

The DSATP is full-time unless specified otherwise and full-time attendance is required. Students may be employed outside the University in the practice of dentistry only with the written permission of the Discipline Head and only if they hold a valid RCDSO license to practice. Employment must be limited to an average of 10 hours per week over the course of one year unless special arrangements have been made and at the discretion of the Discipline Head. For those who do not hold an RCDSO license employment should still be discussed with your Discipline Head.